

# Pre-Business Administration

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## Pre-Business Administration (PBA)

The Pre-Business Administration program provides students with the academic foundation needed for transfer to a bachelor's degree program with a business-related major, such as business administration, accounting, finance, management, or marketing. Students earn an Associate of Arts degree and are well-prepared to begin their junior year in a bachelor's degree program at the four-year institution of their choice.

Students must consult with their advisor before choosing electives, to ensure that elective courses meet the requirements of the institution where the student will complete their bachelor's degree.

## Pre-Business Administration (PBA)

All degree-seeking students must complete a First Year Experience (FYE) course as part of the first 12 credit hours taken at Cincinnati State.

<b>Semester 1</b>		<b>Lec</b>	<b>Lab</b>	<b>Credits</b>
LAW 101	Business Law			3
ACC 101	Financial Accounting			3
ENG 101	English Composition 1			3
MGT 101	Principles of Management			3
<b>Semester 2</b>				
ACC 102	Managerial Accounting			3
ECO 105	Principles of Microeconomics			3
ENG 1XX English Composition Elective				3
XXX XXX Social Science Elective 1				3
MAT XXX Mathematics Elective				3
BUS 190	Professional Practices			2
<b>Semester 3</b>				
XXX XXX Social Science Elective 2				3
PBA 291	Full-Time Cooperative Education 1: Pre-Business Administration			2
<b>Semester 4</b>				
IM XXX Computer Elective				3
XXX XXX Arts/Humanities Elective 1				3
XXX XXX Arts/Humanities Elective 2				3
XXX XXX Science Elective 1				3
MKT 101	Principles of Marketing			3
<b>Semester 5</b>				
ECO 110	Principles of Macroeconomics			3
XXX XXX Science Elective 2				3
XXX XXX Arts/Humanities Elective 3				3
XXX XXX Arts/Humanities Elective 4				3
COMM 110	Public Speaking			3
Total Credits:		0	0	64

## Electives

### Computer Elective

IM 111	Computer Applications 1	3
IM 112	Computer Applications 2	3
IM 120	Electronic Spreadsheets: Microsoft Excel	3
IM 125	Electronic Spreadsheets for Accountants and Financial Managers	3
IM 140	Electronic Database Management: Microsoft Access	3
IM 200	Information Systems for Managers	3

### English Composition Elective

ENG 102	English Composition 2: Contemporary Issues	3
ENG 103	English Composition 2: Topics in Literature	3
ENG 104	English Composition 2: Technical Communication	3
ENG 105	English Composition 2: Business Communication	3

### Mathematics Elective

MAT 131	Statistics 1	3
MAT 132	Statistics 2	3
MAT 215	Business Calculus	6
MAT 251	Calculus 1	5
MAT 252	Calculus 2	5

### Social Science Electives

Any Transfer Module Social Science course

### Arts/Humanities Electives

Any Transfer Module Arts or Humanities course

### Science Electives

Any Transfer Module Science course

## Courses

### PBA 191 Part-Time Cooperative Education 1: Pre-Business Administration

#### 1 Credit. 1 Lecture Hour. 20 Lab Hours.

Students seeking an associate's degree participate in their first part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: BUS 190

View Sections ([http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course\\_number=191subject\\_code=PBA](http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course_number=191subject_code=PBA))

### PBA 192 Part-Time Cooperative Education 2: Pre-Business Administration

#### 1 Credit. 1 Lecture Hour. 20 Lab Hours.

Students seeking an associate's degree participate in their second part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 191

View Sections ([http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course\\_number=192subject\\_code=PBA](http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course_number=192subject_code=PBA))

### PBA 193 Part-Time Cooperative Education 3: Pre-Business Administration

#### 1 Credit. 1 Lecture Hour. 20 Lab Hours.

Students seeking an associate's degree participate in their third part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 192

View Sections ([http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course\\_number=193subject\\_code=PBA](http://webapps.cincinnatistate.edu/wwwTools/MCL/default.aspx?course_number=193subject_code=PBA))

**PBA 194 Part-Time Cooperative Education 4: Pre-Business Administration****1 Credit. 1 Lecture Hour. 20 Lab Hours.**

Students seeking an associate's degree participate in their fourth part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 193

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=194subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=194subject_code=PBA))

**PBA 195 Part-Time Cooperative Education 5: Pre-Business Administration****1 Credit. 1 Lecture Hour. 20 Lab Hours.**

Students seeking an associate's degree participate in their fifth part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 194

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=195subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=195subject_code=PBA))

**PBA 196 Part-Time Cooperative Education 6: Pre-Business Administration****1 Credit. 1 Lecture Hour. 20 Lab Hours.**

Students seeking an associate's degree participate in their sixth part-time field learning experience related to their degree. Students are expected to register for academic courses during the same semester. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 195

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=196subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=196subject_code=PBA))

**PBA 291 Full-Time Cooperative Education 1: Pre-Business Administration****2 Credits. 1 Lecture Hour. 40 Lab Hours.**

Students seeking an associate's degree participate in their first full-time field learning experience related to their degree. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: BUS 190

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=291subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=291subject_code=PBA))

**PBA 292 Full-Time Cooperative Education 2: Pre-Business Administration****2 Credits. 1 Lecture Hour. 40 Lab Hours.**

Students seeking an associate's degree participate in their second full-time field learning experience related to their degree. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 291

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=292subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=292subject_code=PBA))

**PBA 293 Full-Time Cooperative Education 3: Pre-Business Administration****2 Credits. 1 Lecture Hour. 40 Lab Hours.**

Students seeking an associate's degree participate in their third full-time field learning experience related to their degree. Students must follow cooperative education policies and procedures to earn credit. Grades issued are Satisfactory or Unsatisfactory.

Prerequisites: PBA 292

View Sections ([http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course\\_number=293subject\\_code=PBA](http://webapps.cincinnatiastate.edu/wwwTools/MCL/default.aspx?course_number=293subject_code=PBA))