

# Pre-Business Administration (PBA)

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The Pre-Business Administration program provides students with the academic foundation needed for transfer to a bachelor's degree program with a business-related major, such as business administration, accounting, finance, management, or marketing.

Students earn an Associate of Arts degree and are well-prepared to begin their junior year in a bachelor's degree program at the four-year institution of their choice.

Students must consult with their advisor before choosing electives, to ensure that elective courses meet the requirements of the institution where the student will complete their bachelor's degree.

For more information, please contact the Business Technologies Division at (513) 569-1620.

To apply for this program at Cincinnati State, visit our Admissions Page (<http://www.cincinnati.edu/academics/admission>)

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Semester 1		Lec	Lab	Credits
ACC 101	Financial Accounting	2	2	3
ENG 101	English Composition 1	3	0	3
LAW 101	Business Law	3	0	3
FYE 1XX	First Year Experience Elective	1	0	1
XXX XXX	Directed Elective 1	3	0	3
Semester 2				
ACC 102	Managerial Accounting	2	2	3
BUS 190	Professional Practices	1	0	1
ECO 105	Principles of Microeconomics	3	0	3
ENG 10X	English Composition Elective	3	0	3
MAT XXX	Mathematics Elective	3	0	3
XXX XXX	Directed Elective 2	3	0	3
Semester 3				
PBA X9X	Cooperative Education 1: Pre-Business Administration	1	40	2
Semester 4				

MKT 101	Principles of Marketing	3	0	3
IM XXX	Computer Elective	3	2	3
XXX XXX	Arts/Humanities Elective 1	3	0	3
XXX XXX	Natural/Physical Science Elective 1	2	2	3
XXX XXX	Transfer Module Elective 1	3	0	3
Semester 5				
COMM 110	Public Speaking	3	0	3
ECO 110	Principles of Macroeconomics	3	0	3
XXX XXX	Arts/Humanities Elective 2	3	0	3
XXX XXX	Natural/Physical Science Elective 2	2	2	3
XXX XXX	Transfer Module Elective 2	3	0	3
Total Credits:		56	50	61

## Electives - See Advisor before selecting electives

### First Year Experience Elective

FYE 100	College Survival Skills	1
FYE 105	College Success Strategies	2
FYE 110	Community College Experience	3

### English Composition Elective

ENG 102	English Composition 2: Contemporary Issues	3
ENG 103	English Composition 2: Writing about Literature	3
ENG 104	English Composition 2: Technical Communication	3
ENG 105	English Composition 2: Business Communication	3

### Mathematics Elective

MAT 131	Statistics 1	3
MAT 132	Statistics 2	3
MAT 151	College Algebra	4
MAT 152	Trigonometry	4
MAT 153	Pre-Calculus	6
MAT 215	Business Calculus	6
MAT 251	Calculus 1	5

MAT 252	Calculus 2	5
MAT 253	Calculus 3	5
<b>Computer Elective</b>		
IM 111	Computer Applications 1	3
IM 112	Computer Applications 2	3
IM 120	Electronic Spreadsheets: Microsoft Excel	3
IM 140	Electronic Database Management: Microsoft Access	3
IM 200	Information Systems for Managers	3
<b>Arts/Humanities Electives</b>		
Any Transfer Module course from ART, LIT, MUS, PHI, REL, THE, or COMM 130		
<b>Natural/Physical Science Electives</b>		
Any Transfer Module course from BIO, CHE, EVS, PHY, PSC		
<b>Cooperative Education Elective (2 credit hours required)</b>		
PBA 191	Part-Time Cooperative Education 1: Pre-Business Administration	1
PBA 192	Part-Time Cooperative Education 2: Pre-Business Administration	1
PBA 193	Part-Time Cooperative Education 3: Pre-Business Administration	1
PBA 194	Part-Time Cooperative Education 4: Pre-Business Administration	1
PBA 291	Full-Time Cooperative Education 1: Pre-Business Administration	2
PBA 292	Full-Time Cooperative Education 2: Pre-Business Administration	2
<b>Transfer Module Electives</b>		
Any Transfer Module course from ENG, COMM (except COMM 110 ), MAT, ART, MUS, THE, LIT, PHI, REL, GEO, HST, LBR, POL, ECO, PSY, SOC, BIO, CHE, EVS, PHY, PSC		
<b>Directed Electives</b>		
Any Transfer Module course from ENG, COMM, MAT, ART, MUS, THE, LIT, PHI, REL, GEO, HST, LBR, POL, ECO, PSY, SOC, BIO, CHE, EVS, PHY, PSC		
ENG 131	Creative Writing: Poetry	3
FIN 100	Personal Finance	3
FRN 101	Elementary French 1	4
FRN 102	Elementary French 2	4
FRN 201	Intermediate French 1	4
FRN 202	Intermediate French 2	4
ITP 101	Beginning American Sign Language 1	3
ITP 102	Beginning American Sign Language 2	3
ITP 201	Intermediate American Sign Language 1	3
ITP 202	Intermediate American Sign Language 2	3
LBR 105	Introduction to Labor and Employee Relations	3
MGT 101	Principles of Management	3
MGT 220	Leadership	3
SPN 101	Elementary Spanish 1	4
SPN 102	Elementary Spanish 2	4
SPN 201	Intermediate Spanish 1	4
SPN 202	Intermediate Spanish 2	4

## Faculty

### Program Chair

Margaret Clark, MBA, CFP  
margaret.clark@cincinnatiastate.edu

### Co-op Coordinator

Maya Franklin, MS  
maya.franklin@cincinnatiastate.edu