

# Admission Information

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## Overview

Cincinnati State is an open-access, public institution dedicated to the goal of providing each student the maximum opportunity to develop and learn. Individuals who are high school graduates or have a high school equivalence (GED) are eligible for admission to Cincinnati State.

The best way to begin the process is by contacting the Office of Admission:

### Clifton Campus

- Please call (513) 861-7700, send e-mail to [adm@cincinnati-state.edu](mailto:adm@cincinnati-state.edu), or visit in person in the Main Building, Room 181, at 3520 Central Parkway, Cincinnati, Ohio, 45223.
- Cincinnati State Clifton Campus Information Sessions are held at the Clifton Campus at **9 a.m. and 6:30 p.m. every Tuesday**, except on school holidays or when the campus is closed.
- For more information regarding the Clifton Campus, visit the Clifton Campus (<http://www.cincinnati-state.edu/contact-us/campuses/clifton>) section of the College website.

### Middletown Campus

- Please call (513) 217-3700, send an e-mail to [adm@cincinnati-state.edu](mailto:adm@cincinnati-state.edu), ([adm@cincinnati-state.edu](mailto:adm@cincinnati-state.edu)) or visit in person at 1 North Main Street, Middletown, Ohio, 45042.
- Middletown College Information Sessions are held at the Middletown Campus at **9 a.m. and 6:30 p.m. on the first and third Tuesday of the month**, except on school holidays or when the campus is closed.
- For more information regarding the Middletown Campus, visit the Middletown Campus (<http://www.cincinnati-state.edu/contact-us/campuses/middletown>) section of the College website.

### Harrison Campus

- Please call (513) 861-7700, or send an email to [adm@cincinnati-state.edu](mailto:adm@cincinnati-state.edu).
- Harrison College Information Sessions are held at the Harrison Campus at **9 a.m. and 6:30 p.m. on the first Thursday of the month** (except on school holidays or when the campus is closed) at 10030 West Rd., Harrison, Ohio, 45030
- For more information regarding the Harrison Campus, visit the Harrison Campus (<http://www.cincinnati-state.edu/contact-us/campuses/harrison>) section of the College website.

**Register for an Information Session** by going to the Visit Cincinnati State (<http://www.cincinnati-state.edu/academics/admission/visit-cincinnati-state>) section of the College website.

- **Note:** Information Sessions are not offered on school holidays or when the campus is closed. For more information, view the Academic Calendar (<http://catalog.cincinnati-state.edu/archives/2017-18/academiccalendar>) elsewhere in this catalog.

## Admission Process

Prospective students must complete an online Application for Admission and provide a transcript (an official record) of their educational progress to date.

Prospective students must complete the college placement/assessment test. Academic advisors use the placement test results to ensure students begin their academic career at Cincinnati State at an appropriate level.

Prospective students should begin the admission process at least eight (8) weeks in advance of the semester in which they plan to begin classes. This timeline helps make sure all admission steps are completed, including providing transcripts from other schools, completing placement testing, processing financial aid requests, and obtaining academic advising.

Some programs reach their capacity early, and those who are not admitted may be placed on a waitlist. Some Health and Public Safety programs have selective admission processes that require additional steps.

Applications for admission and supporting documents are processed as received. Cincinnati State supports an open admission policy based on a three-semester rolling admission process. Applicants are admitted into a semester when all admission process steps have been completed.

## Admission Deadlines

### Fall Semester 2017

Priority Admission Deadline: July 3, 2017

Fall Semester Begins: August 28, 2017

### Spring Semester 2018

Priority Admission Deadline: November 13, 2017

Spring Semester Begins: January 8, 2018

### Summer Semester 2018

Priority Admission Deadline: March 11, 2018

Spring Semester Begins: May 7, 2018

**Priority admission deadline** refers to the last date to begin the admission process with assurance you can complete all process steps (including qualifying for financial aid) in time for the coming semester.

Admission applications and supporting documents are accepted after the priority date, but there is no guarantee that the process will be completed in time to begin classes immediately.

Students who register for classes before the admission process is completed may **not** receive financial aid, and may not gain the financial benefits of Kentucky or Indiana reciprocity agreements. Therefore, all resulting tuition and fee payments are the responsibility of the student.

When the admission process is complete, students are admitted to a degree or certificate program. Admission placements are based on a review of college placement/assessment test scores (or equivalent ACT or SAT scores), and review of high school (or GED) and college transcripts.

Some admitted students may be advised to enroll in prerequisite or Academic Foundations courses. These courses are designed to help students develop or strengthen important academic skills that enhance the student's academic success. Students must complete all prerequisite or Academic Foundation courses in three semesters or one calendar year.

## **Admission Process Notes**

- An Application for Admission is valid for one year.
- Required documents for admitted students are maintained for five years after the initial admission date.
- All documents submitted to the Office of Admission become the property of Cincinnati State and will not be returned, forwarded, or copied. If additional copies are needed, please request this information from the issuing institution.
- Non-degree-seeking students and applicants are not eligible to receive financial aid and do not qualify for Kentucky or Indiana tuition reciprocity.
- Graduation rate information for some degree programs is available on the College website in the sections for those programs. Graduation rate information for some certificate programs is available on the College website in the Gainful Employment (<http://www.cincinnati-state.edu/academics/financial-aid/financial-aid-resources/gainful-employment>) section.