

Humanities and Sciences Division

Division Office: Main Building Room 232, Clifton Campus

Division Phone Number: (513) 569-1700

The mission of the Humanities and Sciences Division is to provide general education for students in all Cincinnati State degrees and certificates. The Division also offers college transfer associate's degrees and career-technical associate's degrees and certificates in education and helping professions.

The Humanities and Sciences Division supports student success with creative, student-focused instruction; robust individualized support; and extracurricular opportunities. The Division promotes career success and lifelong learning through experiential learning, collaborative experience, and focus on civic engagement.

The Humanities and Sciences Division offers two associate's degrees for students who plan to continue in a bachelor's degree program immediately after graduating from Cincinnati State:

- Associate of Arts (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/aarts/>)
- Associate of Science (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/asci/>)

The Division also offers three Associate of Applied Science degrees that prepare students for immediate employment:

- American Sign Language Interpreter Training (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/itp/>)
- Early Childhood Education (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/ece/>)
- Human and Social Services (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/hss/>)

The Division offers an Associate of Technical Studies degree for individuals currently working in law enforcement who want to advance in their field:

- Law Enforcement (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/atsle/>)

The Division also offers several certificate programs:

- Addiction Studies (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/adsc/>)

[academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/adsc/](http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/adsc/))

- Addiction Studies Licensing Preparation (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/adslc/>)
- Deaf Studies (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/itp/>)
- Intellectual and Developmental Disabilities (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/intellectualdevelopmentaldisabilities/>)
- Leadership (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/ldrc/>)
- Ohio Transfer Module Certificate (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeandcertificateprograms/humanitiesandsciencesdivision/otmc/>)

College Orientation

To prepare for success in college, degree-seeking students are required to complete a college First Year Experience (FYE) course within the first 12 credit hours taken at Cincinnati State.

Entrance Competencies in Communications and Mathematics

To ensure success in academic studies in Humanities and Sciences, entering students must meet established academic levels in mathematics, written communication skills, and reading comprehension. As part of the admission process, entering students meet with an academic advisor who may identify academic foundations-level classes to help the student reach needed levels. Preparatory classes are available year-round, and are designed to increase students' opportunities for success in their courses.

Cooperative Education

The Humanities and Sciences Division shares the College's commitment to cooperative education as an integral part of the curriculum. Cooperative education allows students to apply concepts learned in the classroom through practical, hands-on experience in full-time or part-time work environments. These work experiences may include paid cooperative education or unpaid internships. In some cases, degree-seeking students with prior work experience related to their post-baccalaureate career goals may be eligible to receive credit through the standard College procedures for granting advanced standing credit. The program chair and cooperative education coordinator must approve all substitutions in advance.

Students must schedule a meeting with the cooperative education coordinator at least one semester prior to the anticipated start of their co-op activities to discuss options and plan how to complete co-op credits.

For eligibility requirements, co-op registration policies, and other issues related to cooperative education, please refer to the [Cooperative Education](http://catalog.cincinnati.edu/) (<http://catalog.cincinnati.edu/>)

[archives/2020-2021/academicpoliciesandprocedures/cooperativeeducationprogrampolicies/](#) section of this Catalog.

Tutoring Center, Writing Center, and Math Center

The **Writing Center** in Room 235 Main Building (Clifton Campus) offers instructional support at no charge to any Cincinnati State student whose coursework includes written assignments. Staff members are qualified, experienced writing instructors who provide guidance to students in all facets of the writing process. Writing Center assistance is available by appointment and on a walk-in basis.

Cincinnati State provides tutoring services at no charge to any student enrolled at the College, as well as focused support for classes that involve math and writing.

The **Tutoring Center** in Room 261 Main Building (Clifton Campus) and the **Math Center** in Room 228B Main Building (Clifton Campus) serve as resources to support, improve, and enhance student learning. In addition to faculty and staff volunteers and paid staff, student tutors provide peer-to-peer support. Student tutors have received an A or B in their coursework and must be recommended by Cincinnati State faculty members. Student tutors are trained to provide effective support.

Tutoring can be provided for most courses when students request assistance. Tutors can share ideas, interpret and clarify terms, answer questions, and guide students' efforts. However, tutors will not do the tutored student's homework. The student receiving tutoring must attend class regularly, read the textbook, be prepared for tutoring sessions, have relevant questions, and complete all homework assignments. These efforts will facilitate academic success.

Transfer Module

The Ohio Department of Higher Education developed the Ohio Transfer Module to facilitate transfer of credits from one Ohio public college or university to another. Ohio's transfer module contains 36 to 40 semester hours of course credits in the areas of communication, mathematics, arts and humanities, social and behavioral sciences, and natural and physical sciences.

A transfer module completed at one college or university automatically meets the requirements for the transfer module at another college or university once the student is admitted. For additional information, see the State of Ohio Policy for Institutional Transfer (<http://catalog.cincinnati.edu/archives/2020-2021/admissioninformation/institutionaltransfer/>) and the Transfer Module (<http://catalog.cincinnati.edu/archives/2020-2021/academicdivisionsanddegreeampcertificateprograms/transfermodule/>) sections of this Catalog.

The Associate of Arts and Associate of Science degrees contains all of the required courses for the transfer module, and the Associate of Applied Science degrees contain many of the required courses. Students earning Associate of Applied Science degrees may schedule additional courses needed to complete the transfer module at their convenience. Students who transfer to an Ohio public university for a baccalaureate degree will find that an Associate of Arts or Associate of Science degree, or an Associate of Applied Science degree combined with transfer module completion, leads to preferential consideration at the receiving institution.