

# Facilities

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## Use of College Facilities

Students presenting a SurgeCard (<http://catalog.cincinnati.state.edu/generalinformation/surdecards>) may use facilities such as the gymnasium, game room, weight room, library, auditorium, and meeting rooms. Such use is restricted to hours set aside for student use for free time recreation. These hours will not conflict with previously scheduled events, and may be subject to change because of scheduling of intramurals, athletics, community use, or other purposes.

Students or student groups may lease on-campus facilities through the Facilities Office, phone (513) 569-4123 or email [eventscheduling@cincinnati.state.edu](mailto:eventscheduling@cincinnati.state.edu). The use of facilities is outlined in the Facility Usage and Rental Guidelines (<http://www.cincinnati.state.edu/about/administration/facilities>) on the College website.

## Bakery Hill

Bakery Hill is a retail bakery on the second floor of the Advanced Technology & Learning Center (ATLC), Clifton Campus. Bakery Hill is operated by students and instructors at the College on both an educational and entrepreneurial basis. For more information about Bakery Hill, phone (513) 569-4697 or email [bakeryhill@cincinnati.state.edu](mailto:bakeryhill@cincinnati.state.edu).

## Bookstore

The Cincinnati State Bookstore is located on the lower level of the Advanced Technology & Learning Center (ATLC), Clifton Campus. A complete supply of new texts and a limited supply of used books are available, covering all the courses offered at the College. A textbook rental program is also available for certain courses. The store also carries a complete line of classroom supplies, calculators, and course-related equipment and supplies, as well as Cincinnati State apparel and gifts.

Used books are purchased by the bookstore throughout the year; however, financial aid regulations apply to some sales of used books. Contact the store for additional information about the buyback program.

Books for which an exchange or refund is requested must be in resalable condition and accompanied by the original receipt. Full refunds will be granted during the first two weeks of classes each semester. If a student drops a course and wishes a refund within the established time frame, the student must show bookstore personnel a copy of the drop/add form.

Regular hours of the store are Monday, 8 a.m. to 6:30 p.m., Tuesday through Thursday, 8 a.m. to 6 p.m., and Friday 8 a.m. to 2 p.m. Hours are extended during the beginning and end of each semester.

Forms of payment accepted include financial aid (during assigned dates), cash, check (with photo I.D.), Visa, MasterCard, Discover, American Express (cardholder must be present), and gift cards. All forms of payment except cash or check may also be used for online purchases on the Bookstore website [www.Cincystshop.com](http://www.Cincystshop.com) (<http://www.bkstr.com/Home/10001-10677-1?demoKey=d>).

For more information about the Cincinnati State Bookstore, phone (513) 569-1507 or email [cincist@bkstr.com](mailto:cincist@bkstr.com).

## Child Care (Mallory Early Learning Center)

The William L. Mallory Early Learning Center is located on the fourth floor of the Main Building (Clifton Campus) and has a learning laboratory on the first floor of the Main Building. It provides outstanding childcare on Cincinnati State's campus while serving as a learning lab for Cincinnati State students in the Early Childhood Education program.

The Mallory Center daytime program is designed for children ages three months to five years who are not yet eligible for kindergarten. Priority is given to students and staff of the College, but also serves families from the surrounding community.

This is a full-time, year-round program operated Monday through Friday, 7 am to 5:30 pm. The Mallory Center is closed when the College is closed. During the summer, the Center also provides experiences for school-age children.

The Mallory Center participates in the USDA food program, providing breakfast, lunch, and snack, thus supplying two-thirds of a child's daily needs.

Parents are welcome and encouraged to visit their children at any time. There are observation booths for most of the classrooms if parents wish to observe without being seen. Parents are also welcome to help in the classroom: reading books, eating lunch, or going on field trips.

All student-child interactions are guided by the faculty of Cincinnati State's Early Childhood Education program. Center teaching staff members are selected for their commitment to providing the best experiences for children, and their ability to guide Cincinnati State students in becoming skilled Early Childhood Education teachers.

Children at the Mallory Center benefit from increased adult-child interactions, while Cincinnati State student interns benefit from direct experiences working with the children and teachers at the Center.

Teachers also have training in CPR, first aid, common childhood illnesses, and child abuse recognition. All staff and volunteers have been fingerprinted and have had a complete background check.

The Mallory Center is licensed by the City of Cincinnati's Department of Health and the State of Ohio's Department of Job and Family Services. It is accredited by the National Association for the Education of Young Children (NAEYC). This voluntary achievement was initially awarded in 1998. The Mallory Center's commitment to quality care also is shown through voluntary participation in the Step up to Quality (STARS) rating system facilitated by the State of Ohio Department of Job and Family Services.

For more information about the Mallory Center, phone (513) 569-1504 or e-mail [MalloryELC@cincinnati.state.edu](mailto:MalloryELC@cincinnati.state.edu). ([malloryelc@cincinnati.state.edu](mailto:malloryelc@cincinnati.state.edu))

## Computers/Computer Labs

The College provides access to computers at open labs on the Clifton Campus in both the Main Building and the Advanced Technology and Learning Center (ATLC). In addition, computers are available for student use in the Johnnie Mae Berry Library and at kiosks at several

locations within the ATLC. In addition, the entire Clifton Campus has wireless access that is free and open to Cincinnati State students, faculty, and staff. For more about the computers and computer labs please see Campus Technology (<http://www.cincinnati-state.edu/about/administration/technology/information-security>) on the College website.

## Fitness Center

The Fitness Center in the Main Building (Clifton Campus) provides a full range of Nautilus equipment, free weights, cardio machines and resistance equipment, as well as a gymnasium (at designated times) and swimming pool. Racquetball courts are available in the ATLC. Fitness classes are regularly scheduled, and students, faculty, and staff have access to the services of personal trainers as well as personal evaluations.

A SurgeCard is required for use of the Fitness Center and a liability waiver must be on file. Children, food and drinks, and loitering are not permitted in the Fitness Center. For more information regarding the Fitness Center, please contact Mike Combs, Fitness Center Director, at (513) 569-8693 or (513) 569-1592, or [mike.combs@cincinnati-state.edu](mailto:mike.combs@cincinnati-state.edu).

## Game Room

A Game Room is located in Room 135 of the ATLC (Clifton Campus). Table tennis, billiards, board games, and equipment are available free with a SurgeCard. Racquetball courts are also available for use by currently enrolled students. Racquets and balls can be checked out in the game room with a SurgeCard. For more information about the game room please contact the Student Activities office, located in the ATLC, Room 204, or phone (513) 569-5747.

## Gymnasium

The gymnasium is located in the Main Building, behind the Welcome Center (Clifton Campus). It is open at designated times (generally when it is not being used for team practices or classes). A SurgeCard is required to check out equipment. No food or drink is allowed in the gym. Gym shoes must be worn when using the gymnasium (street shoes with soft soles are not permitted).

## Library

The Johnnie Mae Berry Library, named for the College's first librarian, provides library services to the College community. The Library is located in the Main Building (Clifton Campus), Room 170, phone (513) 569-1606. The library is open from 7:30 a.m. to 10 p.m. Monday through Thursday, 7:30 a.m. to 4 p.m. on Friday and 8 a.m. to 4 p.m. on Saturday. Shortened hours occur during the Summer semester and during periods when classes are not in session.

The library's homepage is available online at [www.cincinnati-state.edu/library](http://www.cincinnati-state.edu/library).

Additional information about Library services is in the Student Services - Academic Support Services (<http://catalog.cincinnati-state.edu/student-services/academic-support-services>) section of this Catalog.

## Lockers

The College Main Building (Clifton Campus) has a limited number of lockers available for student use. Students must provide their own locks. Cincinnati State assumes no responsibility for any loss, theft, or damage to lockers, locks, or contents due to fire, trespassers,

etc. Each year at the end of the Spring semester, students must remove locks and contents from their lockers so general cleaning and maintenance can be performed.

## Overlook Café

The Overlook Café is located on the first floor of the ATLC (Clifton Campus). Menu planning and food preparation is provided by Midwest Culinary Institute faculty chefs and students. The Overlook offers a wide selection of wholesome foods and refreshments, including hot breakfasts and daily lunch and dinner specials, soups, a custom deli station, a salad bar, a fruit bar and a full range of drink and "grab and go" options.

Vending facilities are located on the second floor of the ATLC, the first and third floor lounges in the Main Building, and on the second and third floors of the Health Professions Building. If necessary, refunds from vending facilities can be obtained from the cafeteria cashier.